



# Order Form

Please submit all purchase orders to **Contrivance Sales** by email:

[Sales@ContrivanceElectrical.com](mailto:Sales@ContrivanceElectrical.com)

PLEASE COMPLETE THIS FORM AND INCLUDE IT WITH YOUR PURCHASE ORDER  
(Necessary only if your purchase order does not otherwise contain this information)

- NEW SYSTEM  
 ADD ON  
 Existing Contract

## ORDER INFORMATION

New System: \_\_\_\_\_

Contrivance Quotation No. (Est-XXXXX)

NEW SYSTEM, ADD ON, Existing Contract  
Renewal: \_\_\_\_\_

Contrivance System ID (15-18 digit alphanumeric number)

## END USER CONTACT INFORMATION

(WE REQUIRE THIS INFORMATION FOR SUPPORT PURPOSES; Contrivance Electrical WILL NOT CONTACT THE END USER DIRECTLY.)

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_

Address 2: \_\_\_\_\_

Contact Email: \_\_\_\_\_

City: \_\_\_\_\_

Phone: \_\_\_\_\_

Province/State: \_\_\_\_\_

(Please include country code)

Postal/Zip Code: \_\_\_\_\_

Country: \_\_\_\_\_

## PROJECT DETAILS

Project Name: \_\_\_\_\_

If you are Authorized, Please provide a brief description of the type work you are seeking:  
\_\_\_\_\_  
\_\_\_\_\_

To whom should we send software license confirmations?

Contact: \_\_\_\_\_

Email: \_\_\_\_\_

You should receive an order acknowledgment the same day we receive your order. Complete purchase orders will typically be processed within 3 business days. Contrivance Electrical Sales will contact you directly if any information is missing. If your order contains hardware components, an estimated ship date will be included on your order acknowledgment.

For all inquiries related to placing orders or regarding the status of an existing order, please contact Customer Service by email at [Sales@ContrivanceElectrical.com](mailto:Sales@ContrivanceElectrical.com) or contact us as follows:

**Contact Number: 1-866-216-9509**